



ACADEMIC SENATE

Unadopted Minutes

February 27, 2017

Board Room

3:00 pm – 5:00 pm

1. Call to order	The meeting was called to order by President Michael Wyly at 3:06 pm.
2. Roll Call	<p>Academic Senate: Michael Wyly (President), LaNae Jaimez (Vice President), Erin Duane, Nick Cittadino, Terri Pearson-Bloom, Lue Cobene, Ken Williams, Joel Powell, Sabine Bolz, Scott Parrish, Andrew Wesley, Narissa Orosco-Woolworth, Rusty Mayes, Joshua Scott, Ricky Marshal, and Cristina Young.</p> <p>Guests: David Williams, Maire Morinec, Curtiss Brown, Ruth Fuller, and Ferdinanda Florence.</p> <p>Absent: Celia Esposito-Noy (Superintendent-President), Marivic Macalino, and Janene Whitesell.</p>
3. Agenda approval	President Wyly added item 10.6 on the agenda. The motion to approve agenda as amended was made by Senator Williams. It was seconded by Senator Orosco-Woolworth. The agenda was approved unanimously.
4. Approval of Minutes	Senator Duane motioned to approved the minutes of February 6, 2017. It was seconded by Senator Jimenez. The motion was carried unanimously.
5. Comments from the Public	Isabel Anderson presented information about International Women’s Day (March 8 th), which would a great teaching moment for faculty and learning opportunity for students. The library would be posting notable women on display. Isabel encouraged everyone to sign-up or attend events with their students. A sign-up spreadsheet and her information would be forwarded to Academic Senate members.
6. AS President Update	There was no update from Academic Senate President Michael Wyly.
7. Superintendent Report	Superintendent-President Celia Esposito-Noy was not able to attend this meeting.
8. Consultant of Academic Affairs Report	There was no update from David Williams.

9. Consent Agenda – Action Item

9.1 Hiring Committee/Peer Review

Senator Williams motioned to approve items on consent. It was seconded by Senator Jimenez. The motion was carried unanimously.

Chemistry	Anatomy	Biotech/Lower Division	Biotech/Upper Division	ATEC	Anthony Ayala's Peer Reviewer
Kathy Conrad	Patsy Itaya	Ed Re	Jim DeKloe	Paul Hidy	Amy Obegi
Oanh Lam	Cristina Young	Brad Paschal	Humanities (tba)	Ricky Marshal	Tasha Smith
Kiran Kaur	Renee Moore	Genele Rhoads	Vitalis Enemmuo	Mike Goodwin	
Maria Santiago	Michelle Smith (alternate)				
John Higashi					

10. Action Items, Including Items Removed From Consent

10.1 Pathway Grant Applications, Certificates, and Transfer Degree

President Wyly and Dean Morinec delivered the latest iteration of the Pathway Grant to the Senate (please see attached document). They commended Ferdinanda Florence, Josh Scott, Peter Cammish, Celia Esposito-Noy (S/P), and Amy Obegi for their contributions. A few concerns brought up during the discussion were: (1) how this program could be tailored to SCC needs; (2) this commitment would require clear communications between faculty, Student Services, and administration; and (3) how to create a process on how information would be disseminated to High School students. Senator Jimenez motioned to approve the Pathway Grant. It was seconded by Senator Mayes. The motion passed unanimously.

10.2 BP 2005 Update

President Wyly will provide more information about language update, “primarily rely,” on BP 2005 during the March 6th meeting.

10.3 Credit by Exam Procedural Language Review

David Williams suggested changes to BP 6040 to prioritize (please see attached document) faculty roles before student responsibilities. Senator Pearson-Bloom motioned to approve. It was seconded by Senator Duane. The motion passed unanimously.

10.4 Auditing Procedure Review

David William informed the Senate that the most recent list was created about six years ago. This outdated list had been brought forth to request approval for deletion. Individual disciplines would still be responsible for their own requirements. Senator Wesley motioned to approve the deletion. It was seconded by Senator Young. The motion passed unanimously.

10.5 Institutional Standard Recommendations

President Wyly stated that he would review ISS document and a discussion would be scheduled for the next meeting.

10.6 SCCD BP 2005 and Ed Code Discussion.

President Wyly shared with the Senators that a hiring matter affecting Senate purview was listed under the Consent Agenda (10.a – Human Resources Employment 2016-17) on the Board of Trustee on March 1st. He explained that this information was scheduled on the agenda during the Senate’s March meetings. He explained that SCC did not have an agreed up procedure as required by Ed Code 87548. Senator Pearson-Bloom suggested to utilize blue card and to immediately create a subcommittee that could address this requirement. President Wyly stated he would provide a Board of Trustee meeting update to the Senators as soon as possible.

11. Information/Discussion Items

11.1 Library Update

Lucky Lofton, Executive Bond Manager, provided an update regarding the library’s application qualification under Prop 51. He explained that SCC application started twelve years ago and it was high on the list to be approved. He had been communicating with the Chancellor’s office and resubmitted our application including supporting documents that would qualify SCC library under “health and safety” category. One of the challenges present could be the time constraint on the bond. He was hopeful that our application would be included on the May revise and recommended to wait the following if not approved this year. He agreed with Michael Wyly in submitting a letter to the Governor’s office to help with our application approval. President Wyly stated he had a meeting with FACCC and they could arrange a one-minute presentation to the Budget Advisory Committees in Sacramento.

11.2 Curriculum Handbook.

President Michael Wyly and David Williams opened the floor for discussion on the Curriculum Handbook (1st draft) including the new Local Certification process from the Chancellor’s office, and language regarding unit values. It was suggested this section should further explain that deleted courses could be brought back within two years without major modification. President Wyly referred the Senate to the Technical Review Committee document (see attached document), which would be included in the handbook. This committee would be responsible for grammar check, syntax, and ensure that all components of the applications were included.

11.3 Articulation Form Review

This item had been included on March 6th Senate meeting.

12. Reports

Updates from subcommittee would be included in the next meeting.

13. Other Committees

Updates from other committee would be included in the next meeting.

**14. Upcoming Items
and/or Action
Reminder**

- 14.1 Basic Skills – Joshua Scott (1st meeting of the month).
- 14.2 Curriculum – Curtiss Brown (1st meeting of the month).
- 14.3 Faculty Development/Flex Cal – LaNae Jaimez (1st meeting of the month).
- 14.4 Accreditation Self-Study Updates - Melissa Reeve.
- 14.5 SARs/Early Alert Effectiveness Vice President Gregory Brown.
- 14.6 Update To Action On Senate Resolution On Disenfranchised Students: Spark Points at SCC – Gregory Brown, VP.
- 14.7 Assessment – Amy Obegi (2nd meeting of the month).
- 14.8 Program Review – Ferdinanda Florence (2nd meeting of the month).
- 14.9 Distance Ed – TBD (2nd meeting of the month).
- 14.10 Curriculum Handbook Update and Review First Read – Michael Wyly (15 minutes).
- 14.11 Curriculum and Assessment Update Including Effects On 2017-2018 Catalog - Curtiss Brown, Amy Obegi, David Williams, and Michael Wyly (10 minutes).
- 14.12 Senate ByLaws and Constitution on March 6, 2017.

16. Adjournment

Senator Andrew moved to adjourn the meeting and Senator Bolz seconded. The meeting adjourned at 5:26 pm.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED

February 27, 2017

March 6, 2017

March 20, 2017

April 3, 2017

April 17, 2017

May 1, 2017

May 15, 2017

Documents Review During This Meeting:

1. CA Guided Pathway Project.
2. AP 6040 Credit By-Exam with DT Rev and D. Williams Rev.
3. AP 6010 Course Auditing and Auditing Fees.
4. Curriculum Handbook (1st draft)
5. BP and Ed Code
6. Technical Review